MANUAL PROGRAMMING GUIDE

Schlage
Sense™

Use the app to easily program your lock!

NOTE: Existing access codes will be deleted when you configure your lock with the app!

Schlage recommends using the Schlage Sense mobile app to program your lock. If you don't have the Schlage Sense app, you can use the manual programming instructions below.

WARNING

Manual programming functions are NOT available after pairing using the mobile app! You must perform a Factory Default Reset to program your lock manually.

Outside Schlage Button

• The first button you will press in the programming process.

• Can also be pressed to exit programming immediately.

Green Check Mark

• Blinks when a number key is pressed and when a function is complete.
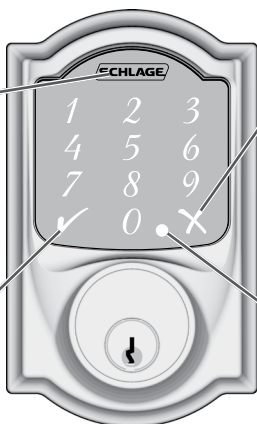
Red X

• If there is a problem during programming, you will see the red error X.

Programming Indicator

• Blinks when Programming Mode is entered.

• Solid while a programming function is being performed.

Programming Descriptions

Add Access Code	Access codes unlock the deadbolt. Can be 4 - 8 digits long. All codes must be the same length. See **Changing Access Code Length** below.
Delete Access Code	Removes one access code at a time.
Change Programming Code	The Programming Code is used to put the lock into Programming Mode. It is 6 digits long.
Enable/Disable Beeper	The beeper can be turned off if desired. Beeps will still sound during programming.
Delete ALL Access Codes	Removes ALL access codes from the lock.
Enable/Disable 1-Touch Locking	When enabled: Press the Outside Schlage Button to lock the deadbolt. (Default setting).
	When disabled: Press the Outside Schlage Button and then enter an access code to lock the deadbolt.
Change Access Code Length	Access codes can be 4 - 8 digits in length. Default is 4 digits. **Changing the access code length will delete all existing access codes!**
Enable/Disable Auto-Lock	When enabled, the lock will automatically relock 30 seconds after unlocking. (Disabled by default).
Temporarily Disable Auto-Lock	Auto-Lock must already be enabled. While the deadbolt is locked, press the Outside Schlage Button and then enter a 4-8 digit access code to unlock the deadbolt. Within 5 seconds, manually lock and unlock the deadbolt using the thumbturn.
Restore Auto-Lock	Lock the deadbolt using the thumbturn.

MANUAL PROGRAMMING GUIDE

Programming Procedures

» Programming mode will automatically time out after 30 seconds of inactivity.

» If you make a mistake during programming, press the outside Schlage button to leave Programming mode and start over.

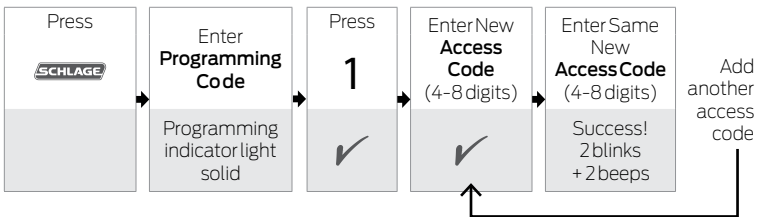| PROGRAMMING CODE					

Write your programming code here for easy access.

WARNING

Manual programming functions are NOT available after pairing using the mobile app! You must perform a Factory Default Reset to program your lock manually.
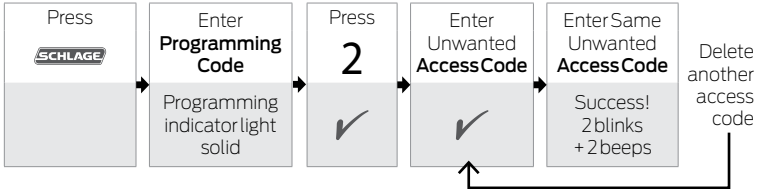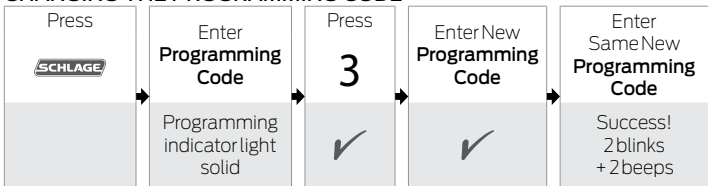

ADDING ACCESS CODES

» Determine how long you want your access codes to be **BEFORE** adding any access codes. If you change the access code length, all existing access codes will be deleted!
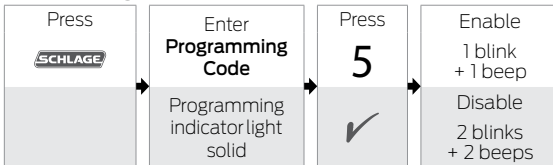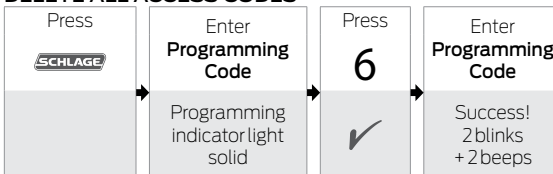
Press SCHLAGE	Enter **Programming Code** / Programming indicator light solid	Press 1 ✔	Enter New **Access Code** (4–8 digits) ✔	Enter Same New **Access Code** (4–8 digits) Success! 2 blinks + 2 beeps	Add another access code

DELETING ACCESS CODES

Press SCHLAGE	Enter **Programming Code** / Programming indicator light solid	Press 2 ✔	Enter Unwanted **Access Code** ✔	Enter Same Unwanted **Access Code** Success! 2 blinks + 2 beeps	Delete another access code

CHANGING THE PROGRAMMING CODE

Press SCHLAGE	Enter **Programming Code** / Programming indicator light solid	Press 3 ✔	Enter New **Programming Code** ✔	Enter Same New **Programming Code** Success! 2 blinks + 2 beeps

ENABLE/DISABLE BEEPER*

Press SCHLAGE	Enter **Programming Code** / Programming indicator light solid	Press 5 ✔	Enable 1 blink + 1 beep / Disable 2 blinks + 2 beeps

*Beeper will still sound during programming.

DELETE ALL ACCESS CODES

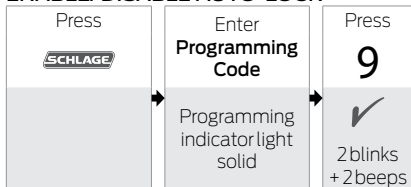| Press SCHLAGE	Enter **Programming Code** / Programming indicator light solid	Press 6 ✔	Enter **Programming Code** Success! 2 blinks + 2 beeps	**WARNING:** Removes all access codes from the lock. Access codes cannot be retrieved after they are deleted!

ENGLISH

ENABLE/DISABLE 1-TOUCH LOCKING

Press	Enter Programming Code	Press
SCHLAGE		7
	Programming indicator light solid	2 blinks + 2 beeps

CHANGE ACCESS CODE LENGTH
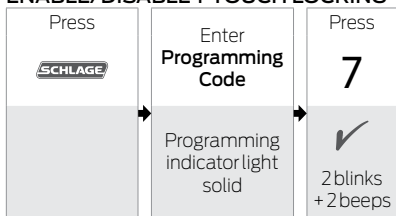
Press	Enter Programming Code	Press	Enter Desired Access Code Length	Enter Same Desired Access Code Length	WARNING: Changing the access code length will delete all existing access codes!
SCHLAGE		8			
	Programming indicator light solid	✓	✓	Success! 2 blinks + 2 beeps	

ENABLE/DISABLE AUTO-LOCK

Press	Enter Programming Code	Press
SCHLAGE		9
	Programming indicator light solid	✓ 2 blinks + 2 beeps

TEMPORARILY DISABLE AUTO-LOCK

Deadbolt should be locked to begin.

Press	Enter Access Code	Within 5 seconds, manually lock and unlock the deadbolt using the thumbturn.	
SCHLAGE			✓ 1 blink + 1 beep

RESTORE AUTO-LOCK

Relock the deadbolt using the thumbturn	
	✓ 2 blinks + 2 beeps
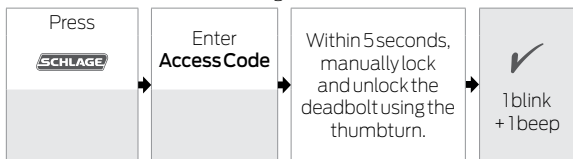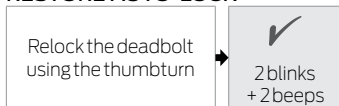
Alarm features can be programmed using the app.

Using the app?

Schlage Sense™

Just follow the instructions in the Schlage Sense application! These manual programming instructions will not work if you set up your lock with the app!

MY CODES

Schlage Sense™

Use the Schlage Sense app to record and keep track of your access codes!

If you are not using the Schlage Sense app, use these tables to record programming and access codes that you program into the lock.

» Use a pencil to enter the codes in the boxes so you can easily change them later.

- The Programming Code can be any combination of six numbers entered into the keypad to put the lock in Programming Mode.

- The first 4-6 numbers (depending on access code Length) must be different from all of the access codes currently in the lock.

- One Programming Code is programmed into the lock by default. This code can be found on the stickers, one on the back of the Alarm Assembly and one on the back of this guide.

Access Codes

» Up to 30 access codes can be stored in the lock at one time.

- An access code can be any combination of 4 - 8 digits entered into the keypad to unlock the lock.

- The first 4-6 digits must be different from the first 4-6 digits of the Programming Code.

- Two access codes are programmed into the lock by default. These two codes can be found on the stickers, one on the back of the Inside Alarm Assembly and one on the back of this guide.

Best Practices

- Give each person their own unique access code.

- Change access and Programming Codes periodically to ensure security.